

# Surfside Colony Storm Water Protection District

---

P.O. Box 235  
Surfside, California 90743  
(562) 592-2352 • www.surfsideswp.org

---

## Minutes of the May 24th, 2017 General Meeting of the Board of Trustees Surfside Office, B-89 7:00 p.m.

**Trustees Present:** President V. John Kriss, Steve Rowe, Henry Viets, and Don Karich.  
**Trustees Absent:** Secretary Linda Garofalo.  
**Staff Present:** Chris Montana, Clerk.  
**Community Present:** Paul Mesmer, Gayle Winnen, and Rudy Lalonde of Surfside Colony Community Services District; Sandy Kriss of Surfside Colony Ltd.

President Kriss called the meeting to order at 7:36 p.m.

Community Input: None.

Review and Possible Approval of the May 1st, 2017 General Board Meeting Minutes: After the Board reviewed the May 1st, 2017 General Board Meeting Minutes, Trustee Viets moved for approval as presented. President Kriss seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 1260-1264 for signature in the amount of \$182,319.43 for May 2017 invoices for expenses and project costs. Checks were signed as submitted.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of May 24th, 2017 to be \$637,234, and reviewed the trial balance with the Board.

Surfside Colony, Ltd. 3<sup>rd</sup> Quarter 2016-2017 Reconciliation: After review and discussion, a motion was made and passed as follows:

**MOTION:** Trustee Rowe moved to accept the 3rd Quarter Reconciliation as prepared. Trustee Viets seconded and the motion passed unanimously.

Surfside Colony, Ltd. 2017-2018 Annual Drainage and Erosion Contract: The Clerk presented Surfside Colony, Ltd.'s Annual 2017-2018 Proposal for Services/Request for Funds

**Surfside Colony Storm Water Protection District  
Minutes of the May 24th, 2017  
General Meeting of the Board**

dated May 16, 2017 for an annual amount of \$75,567 (\$6,297 monthly), as follows:

Drainage Expense - \$39,818

Erosion Control Expense - \$29,149

Office Space Rent - \$6,600

**MOTION:** After Board review and discussion, President Kriss moved to accept the Surfside Colony, Ltd.'s proposed 2017-2018 Annual Drainage and Erosion Contract in the amount of \$75,567 (\$6,297 monthly) as presented, with the understanding that quarterly reconciliations of actual expenses incurred to contract amounts paid would continued to be prepared, with amounts paid in excess of actual expenses incurred by Surfside Colony, Ltd. to be credited against the final June 2018 billing. Trustee Rowe seconded and the motion passed unanimously. Clerk Montana agreed to draft contract with Surfside Colony, Ltd.

**Surfside Colony, Ltd. 2017-2018 Capital Projects Proposal/Request for Funds:** The Clerk presented Surfside Colony Ltd.'s request for Capital Projects dated May 18, 2017 which included the rollover of prior year unused funds and funding for 2017-2018 projects in the amount of \$213,025 as follows:

A-Row Gutter/Drainage Repairs and Maintenance - \$95,000 (rolled over from prior year)

Recreation Park Piling Replacement - \$61,025 (rolled over from prior year)

C-Row Drainage Project- \$57,000 (current year additional request)

Also, a request was made to place funds in reserve for projects identified in Reserve Study from 2017-2026 in the amount of \$59,863. Clerk Montana stated that the District's current amount of Project Repairs/Improvements Reserve currently covered this amount.

**MOTION:** After Board review and discussion, Trustee Rowe moved to accept Surfside Colony Ltd.'s 2017-2018 Fund Request for the above Capital Projects in the amount of \$213,025, and to ensure that a minimum of \$59,863 be set aside in the Project Repairs/Improvements Reserve Fund for future projects as required per their Reserve Study. Trustee Viets seconded and the motion passed unanimously.

**Review, Discussion and Possible Adoption of the 2017-2018 Preliminary Operating Budget, Reserve and Investment Policies:** Clerk Montana distributed the 2017-2018 Preliminary Operating Budget to the Board and discussed current Reserve and Investment Policies. After review and discussion, a motion was made and carried as follows:

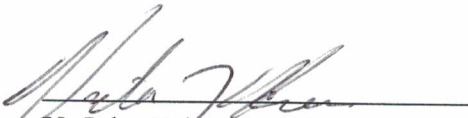
**Surfside Colony Storm Water Protection District  
Minutes of the May 24th, 2017  
General Meeting of the Board**

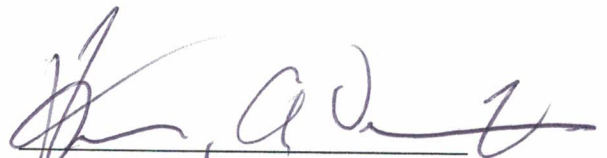
**MOTION:** Trustee Viets moved to adopt the 2017-2018 Preliminary Operating Budget in the amount of \$309,092, with the understanding that amounts may change in the preparation of the final 2017-2018 budget submitted to the County of Orange, as final taxes and fees are allocated. Trustee Rowe seconded and the motion was passed unanimously.

**Drainage Projects/Sandfill Updates:** President Kriss reported that the State still hasn't disbursed the funds to the U.S. Army Corps of Engineers for the Periodic Nourishment of the Orange County Beach Erosion Control Project – Stage 13 (Sandfill).

**Board Member Items:** Trustee Viets inquired as to which agency is responsible for proper drainage on individual properties. Trustee Rowe commented that he thought the City of Seal Beach would be the agency to enforce drainage codes.

**Adjournment:** There being no further business to be brought before the Board, Trustee Rowe moved to adjourn the meeting at 8:10 p.m. and to set the next meeting date for June 19th. Trustee Viets seconded, and the meeting was unanimously adjourned.

  
V. John Kriss, President

  
Henry Viets, Trustee