

Surfside Colony Storm Water Protection District

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**Minutes of the February 19th, 2018
General Meeting of the Board of Trustees
Surfside Office, B-89
7:00 p.m.**

Trustees Present: President V. John Kriss, Secretary Linda Garofalo, Henry Viets, Don Karich and Steve Rowe.

Trustees Absent: None.

Staff Present: Chris Montana, Clerk.

Community Present: Paul Mesmer, Gayle Winnen, Rudy Lalonde, and Karen Johnson of Surfside Colony Community Services District.

President Kriss called the meeting to order at 8:05 p.m.

Community Input: None.

Review and Possible Approval of the January 22nd, 2018 General Board Meeting Minutes: After the Board reviewed the January 22nd, 2018 General Board Meeting Minutes, Trustee Viets moved for approval as presented. Trustee Karich seconded, and the motion passed unanimously.

Review and Possible Adoption of Capital Improvement Project Approval Policy: Clerk Montana presented the Capital Improvement Project Approval Policy for review and discussion. Trustee Rowe moved for adoption of the Policy as presented, Trustee Karich seconded and the Capital Improvement Project Policy was unanimously adopted.

Current Bills: After review and discussion of recently submitted Project invoices and budgeted amounts, Clerk Montana presented check #'s 1291-1293 in the amount of \$40,086.27 for February 2018 invoices for Monthly Drainage and Erosion contract, administration expenses, and Project Costs for review and signature. Checks were signed as submitted.

Review and Possible Approval of Surfside Colony Ltd.'s Additional Project Fund Request: As a follow-up to Surfside Colony Ltd.'s Request for Additional Funds dated January 22, 2018, which was presented at last month's meeting, the Board considered each line item of the request. After discussion, the following motion were made and carried:

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MOTION: Trustee Rowe moved to approve Surfside Colony Ltd.'s fund request for reimbursement of amounts paid in excess of previously approved amounts, in order to complete the C-Row Drainage for \$27,692.34 and for C-Row Landscape/Erosion Control in the amount of \$11,607.21 for a total of \$39,299.55 to be paid upon receipt of invoice and back-up. Trustee Karich seconded and the motion passed unanimously.

It was the Board's decision that the above projects fell within the scope of the District's authority to support and that funds would be made available as requested. However, due to the apparent substantial increase in scope of the A-Row drainage project, the Board decided to table the approval of an additional \$55,000 in requested funding until further documentation is provided.


Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of February 19th, 2018 to be \$515,743, and reviewed the trial balance with the Board. The Clerk also reported that the Annual Special District Financial Transaction Report and been completed and electronically filed.

Surfside Colony, Ltd. 2nd Quarter 2017-18 Reconciliation: Clerk Montana presented the 2nd Quarter 2017-18 Reconciliation of Drainage and Erosion Prevention Contract payments paid to actual expenses incurred by Surfside Colony, Ltd. After review and discussion, a motion was made and passed as follows:

MOTION: Trustee Karich moved to accept the 2nd Quarter Reconciliation as prepared, and to continue to monitor future fiscal year expenses. Trustee Viets seconded and the motion passed unanimously.

Drainage Projects/Sandfill Updates: No updates from previous month.

Adjournment: There being no further business to be brought before the Board, Trustee Rowe moved to adjourn the meeting at 8:45 p.m. and the next meeting date was set for March 19th, 2018. Trustee Kriss seconded, and the meeting was unanimously adjourned.


V. John Kriss, President


Linda Garofalo, Secretary