

# Surfside Colony Storm Water Protection District

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## Minutes of the June 18th, 2018 General Meeting of the Board of Trustees Surfside Office, B-89 7:00 p.m.

**Trustees Present:** President V. John Kriss, Secretary Linda Garofalo, Steve Rowe and Henry Viets.

**Trustees Absent:** Don Karich

**Staff Present:** Chris Montana, Clerk.

**Community Present:** Paul Mesmer of Surfside Colony Community Services District

President Kriss called the meeting to order at 7:34 p.m.

Community Input: None.

Review and Possible Approval of the May 21st, 2018 General Board Meeting Minutes: After the Board reviewed the May 21st, 2018 General Board Meeting Minutes, Secretary Garofalo moved for approval as presented. Trustee Kriss seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 1305-1309 in the amount of \$24,915.15 for June 2018 invoices for administration expenses and Project Costs for review and signature. Checks were signed as submitted. As in the past, the Board agreed to withhold the June 2018 Monthly Drainage and Erosion contract until the 4<sup>th</sup> quarter reconciliation of actual expenses to contract payments has been prepared and the final amount due can be determined per the contract.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of June 18th, 2018 to be \$462,575 and reviewed the trial balance with the Board. The Clerk also reviewed the monthly Surfside Colony project report with the Board.

Surfside Colony, Ltd. 2018-19 Annual Drainage and Erosion Contract: The Clerk presented Surfside Colony, Ltd.'s Annual 2018-19 Proposal for Services/Request for Funds dated May 20, 2018 for an annual amount of \$74,608 (\$6,217.33 monthly), as follows:

Drainage Expense - \$38,992

Erosion Control Expense - \$29,015

Office Space Rent - \$6,600

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**MOTION:** After Board review and discussion, Trustee Viets moved to accept the Surfside Colony, Ltd.'s proposed 2018-19 Annual Drainage and Erosion Contract in the amount of \$74,608 (\$6,217.33 monthly) as presented, with the understanding that quarterly reconciliations of actual expenses incurred to contract amounts paid would continue to be prepared, with amounts paid in excess of actual expenses incurred by Surfside Colony, Ltd. to be credited against the final June 2019 billing. Trustee Rowe seconded and the motion passed unanimously. Clerk Montana agreed to draft correspondence and contract with Surfside Colony, Ltd.

**Surfside Colony, Ltd. 2018-19 Capital Projects Proposal/Request for Funds:** The Clerk presented Surfside Colony Ltd.'s request for Capital Projects dated May 21, 2018 for 2018-19 projects in the amount of \$48,000 as follows:

Tractor Purchase - \$45,000  
Trailer Purchase - \$3,000

Also, a request was made to place funds in reserve for projects identified in Reserve Study from 2018-2027 in the amount of \$60,723. Clerk Montana stated that the District's current amount of Project Repairs/Improvements Reserve currently covered this amount.

**MOTION:** After Board review and discussion, Trustee Rowe moved to accept Surfside Colony Ltd.'s 2018-19 Fund Request for the above Capital Projects in the amount of \$48,000, with the requirement that three bids are obtained for the tractor purchase. Trustee Viets seconded and the motion passed unanimously.

**Review, Discussion and Possible Adoption of the 2018-19 Preliminary Operating Budget, Reserve and Investment Policies:** Clerk Montana distributed the 2018-19 Preliminary Operating Budget to the Board and discussed current Reserve and Investment Policies. After review and discussion, a motion was made and carried as follows:

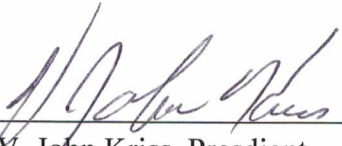
**MOTION:** Trustee Viets moved to adopt the 2018-19 Preliminary Operating Budget in the amount of \$320,600, with the understanding that amounts may change in the preparation of the final 2018-19 budget submitted to the County of Orange, as final taxes and fees are allocated. No changes were made to the Reserve and Investment policies. Trustee Rowe seconded and the motion was passed unanimously.

**Sand Replenishment Project Update:** President Kriss reported that the federal government did not fund the Surfside/Sunset Stage 13 sand replenishment project, although the funds were available from each of the other agency contributors and the engineering study had been completed. President Kriss discussed a letter drafted to the government and representatives to address the community's concerns.

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Board Member Items: None.

Adjournment: There being no further business to be brought before the Board, Trustee Garofalo moved to adjourn the meeting at 8:05 p.m. and the next meeting date was set for July 23rd r 25th, 2018. Trustee Rowe seconded, and the meeting was unanimously adjourned.

  
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V. John Kriss, President

  
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Linda Garofalo, Secretary