

Surfside Colony Storm Water Protection District

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Minutes of the May 18th, 2020 General Meeting of the Board of Trustees Surfside Office, B-89 7:00 p.m.

Trustees Present: President V. John Kriss, Secretary Linda Garofalo, Steve Rowe, Don Karich, and Henry Viets (Zoom meeting as publicly posted).

Trustees Absent: None.

Staff Present: Chris Montana, Clerk.

Community: Paul Mesmer, Gayle Mueller-Winnen, Karen Johnson, Rudy Lalonde and Tara Amundson of Surfside Community Services District, K.C. Coultrup, Sandy Kriss of Surfside, Ltd.

President Kriss called the meeting to order at 7:32 p.m.

Community Input: Secretary Garofalo informed K.C. Coultrup that underground electrical work would be commencing by Southern California Edison.

Review and Possible Approval of the April 22nd, 2020 General Board Meeting Minutes: After the Board reviewed the April 22nd, 2020 General Board Meeting Minutes, Secretary Garofalo moved for approval as presented. Trustee Rowe seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 1381-1386 in the amount of \$92,882.67 consisting of \$78,669.67 for Project Costs as approved at last month's meeting and \$14,213.00 for the monthly Drainage and Erosion billing and general administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of May 18th, 2020 to be \$721,117, and reviewed the trial balance and draft 2019 audit report with the Board.

2020-21 Proposal for Drainage and Erosion Control Services: K.C. Coultrup and Sandy Kriss of Surfside, Ltd. presented the 2020-21 Proposal for Drainage and Erosion Control Services Contract dated May 15, 2020 for review and discussion (see attached), for an annual amount of \$90,452 (\$7,538 monthly), as follows:

Drainage Expense - \$47,562

Erosion Control Expense - \$36,290

Office Space Rent - \$6,600

Clerk Montana also presented the Board with a current year/prior year cost analysis of each of the proposed costs for review and analysis (see attached). Board action was unanimously tabled until the June 2020 meeting.

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2020-21 Proposal for Capital Projects: K.C. Coultrup and Sandy Kriss of Surfside Colony, Ltd. presented the 2020-21 Proposal for Projects dated May 15th, 2020 (see attached) in the amount of \$501,368 as follows:

Section 3 A& B Row Street & Drainage - \$131,011
Section 3 A& B Row Drainage - \$100,846
Section 4 A& B Row Street & Drainage - \$147,333
Section 4 A& B Row Drainage - \$117,178
C Row Landscaping & Erosion Protection - \$5,000

Surfside Colony Ltd. also requested that the District reserve \$599,437 for future projects.

In response to Board member inquiries, K.C. Coultrup reported that the Street and Drainage Project Costs calculated on a square footage basis and a project map would be provided. Sandy Kriss stated that based on engineer's analysis, a cost-share percentage of 75% (Comm Serv street-related) / 25% (Storm Water drainage-related) seems appropriate. The Board reviewed, discussed and tabled action until the June 2020 meeting. The Clerk agreed to prepare a 5-year Cash Flow forecast in order to determine estimated future funding available.

Review of the 2020-21 Preliminary Operating Budget, Reserves and Investment Policies: Clerk Montana presented the 2020-21 Preliminary Operating Budget for review and discussion. Action was tabled.


Upcoming Election and Expiring Terms: The Clerk reported that the following Trustees seats were up for election in 2020: Garofalo, Rowe & Kriss, and that the Registrar of Voters would be informed per the Transmittal of Election Information.

Sand Replenishment Project Update: President Kriss reported that the District may receive funding from the Water Resources Development Act to fund the U.S. Army Corps Sand Replenishment Project. President Kriss also reported that he has continued email communications with Congressman Rouda's staff.

Board Member Items/New Business: None.

Adjournment: There being no further business, Trustee Rowe moved to adjourn the meeting at 8:00 p.m. and set the next meeting for Monday, June 15th, 2020. Trustee Karich seconded, and the meeting was adjourned.


V. John Kriss, President


Linda Garofalo, Secretary