

# Surfside Colony Storm Water Protection District

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## Minutes of the May 24th, 2021 General Meeting of the Board of Trustees Surfside Office – B89 - 7:00 p.m.

**Trustees Present:** President V. John Kriss, Secretary Linda Garofalo, Hank Viets, and Don Karich.

**Trustees Absent:** Dave Chamberlain.

**Staff Present:** Chris Montana, Clerk.

**Community:** Paul Mesmer, Gayle Mueller-Winnen, and Tara Amundson of Surfside Colony Community Services District; K.C. Coultrup and Sandy Kriss (via zoom) of Surfside Colony, Ltd.

President Kriss called the meeting to order at 7:35 p.m.

Community Input: None.

Review and Possible Approval of the April 19th, 2021 General Board Meeting Minutes: After the Board reviewed the April 19th, 2021 General Board Meeting Minutes, Trustee Viets moved for approval. Trustee Karich seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Update: Project Manager K.C. Coultrup reported that the A-Row Section 4 Drainage Project was proceeding according to schedule. Trustee Viets stated that the contractor seemed to be working with residents in order to mitigate the adverse effects of drainage repairs being made directly in front of their homes. K.C. Coultrup stated that a Notice Inviting Bids for Sections 5 and 6 of the Drainage Project would likely be advertised in August.

Current Bills: Clerk Montana presented check #'s 1424-1426 for a total amount of \$43,005.66 consisting of \$7,538.00 for the monthly Drainage and Erosion billing, \$33,847.66 for Project Costs, and \$1,620.00 for general and administrative expenses. After review and discussion, checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of May 24th, 2021 to be \$438,735, and reviewed the trial balance with the Board.

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Review and Discussion of Surfside Colony, Ltd.'s 2021-22 Proposal for Drainage and Erosion Control Services: Sandy Kriss of Surfside, Ltd. presented the 2021-22 Proposal for Drainage and Erosion Control Services dated May 18, 2021 for review and discussion (see attached), for an annual amount of \$100,102 (\$8,342 monthly), as follows:

Drainage Expense - \$52,980  
Erosion Control Expense - \$40,521  
Office Space Rent - \$6,600

Clerk Montana also presented the Board with a current year vs. prior year comparative cost analysis of each of the proposed costs above (see attached). Possible approval of the above contracted services would be placed on June 2021 Agenda.

Review and Discussion of Surfside Colony, Ltd.'s 2021-22 Capital Projects Proposal: K.C. Coultrup of Surfside Colony, Ltd. presented the 2021-22 Proposal for Projects dated May 19<sup>th</sup>, 2021 (see attached) in the amount of \$375,526 as follows:

A & B Row Street Drainage Section 5 - \$96,481  
A & B Row Drainage Section 5 - \$96,481  
A & B Row Street Drainage Section 6 - \$83,782  
A & B Row Drainage Section 5 - \$83,782  
Drainage Engineering Section 5 & 6 - \$10,000  
C Row Landscaping - \$5,000

In addition, Sandy Kriss, on behalf of Surfside Colony, Ltd., presented a reserve study and requested that the District place \$421,592 in reserves for future projects.

Review and Discussion of 1<sup>st</sup> Draft of 2021-22 Operating Budget and Reserves: Clerk Montana distributed the 1<sup>st</sup> Draft of the 2021-22 Preliminary Operating Budget and Reserves in the amount of \$422,887 for Board review and discussion, which incorporated the above requests, and agreed to present a 2<sup>nd</sup> draft for review and possible approval at the June 2021 meeting. It was noted that the District's projected 2021-22 available funds were insufficient to meet Surfside Colony, Ltd.'s 2021-22 Project Request. As a result, K.C. Coultrup and Sandy Kriss of Surfside Colony, Ltd. asked that the requested funds for engineering and landscaping be transferred to the



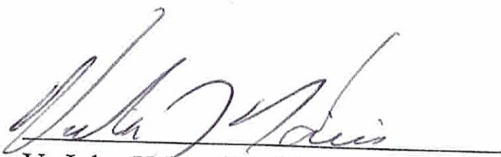
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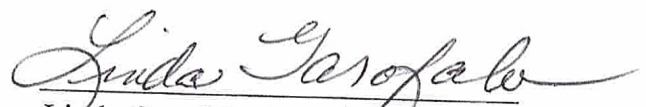
budgeted Drainage Project line item, and would plan according to the District's available funding. The Board also agreed that the amount budgeted for the Sandfill Replenishment should be increased from \$50,000 to \$70,000 as a result of the USACE latest estimates. Clerk Montana also presented and reviewed with the Board, and K.C. Coultrup and Sandy Kriss of Surfside Colony Ltd., a 5-Year Budget Projection/Cash Flow Forecast for the purposes of identifying future project funding available and reserve balances. Based on current projections, the estimated Project Repairs/Improvements Reserve would be \$353,200 at the end of fiscal year 2025-26.

Sand Replenishment Project Update: President Kriss reported that all three stakeholder cities of the Stage 13 of the Surfside-Sunset Sand Replenishment Project have adopted resolutions, as well as ISDOC, and press releases have been scheduled in order inform the public and government representatives of the importance and history of the Project. Representative Steel's office reportedly will continue to urge the U.S. Army Corps of Engineers and federal government to immediately fund Stage 13 of the Surfside-Sunset Sand Replenishment Project.

Board Member Items/New Business: None.

Adjournment: There being no further business, Trustee Viets moved to adjourn the meeting at 8:05 p.m., and to schedule the next Board meeting for June 28th. President Kriss seconded, and the meeting was unanimously adjourned.

  
V. John Kriss, President

  
Linda Garofalo, Secretary