

Surfside Colony Storm Water Protection District

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Minutes of the May 23rd, 2022 General Meeting of the Board of Trustees Surfside Office – B89 - 7:00 p.m.

Trustees Present: President V. John Kriss, Hank Viets, Don Karich, and Dave Chamberlain,

Trustees Absent: Linda Garofalo.

Staff Present: Chris Montana, Clerk.

Community: Paul Mesmer, Gayle Mueller-Winnen, and Rudy Lalonde of Surfside Colony Community Services District; Sandy Kriss and K.C. Coultrup of Surfside Colony, Ltd.

President Kriss called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the April 25th, 2022 General Board Meeting Minutes: After Board members reviewed the April 25th, 2022 General Board Meeting Minutes, Trustee Chamberlain moved for approval, Trustee Karich seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status: Clerk Montana distributed the Project Status Template for the A-Row Street & Drainage Project–Section 6 (see attached) for review and discussion. Total budgeted billings of \$40,500 had been received and paid. The Project was scheduled for completion on Wednesday, ahead of schedule.

Review, Discussion and Possible Approval of Surfside Colony, Ltd.’s 2022-23 Proposal for Drainage and Erosion Control Services: Sandy Kriss of Surfside, Ltd. presented the 2022-23 Proposal for Drainage and Erosion Control Services dated May 20, 2022 for review and discussion (see attached), for an annual amount of \$103,699 (\$8,642 monthly), as follows:

Drainage Expense - \$54,781

Erosion Control Expense - \$42,318

Office Space Rent - \$6,600

Clerk Montana also provided the Board with a current year vs. prior year cost analysis of each of the proposed costs as attached, indicating an overall 3.85% increase from the prior year. After review and discussion, a motion was made and carried as follows:

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MOTION: Trustee Viets moved to accept the Surfside Colony, Ltd.'s proposal to provide for fiscal year 2022-23 Annual Drainage and Erosion Services in the amount of \$103,699 (\$8,642 monthly) as presented. Trustee Karich seconded and the motion passed unanimously. Clerk Montana agreed to assist in drafting the annual contract.

Review and Discussion of Surfside Colony Ltd. 2022-23 Project Funds Request: Sandy Kriss and K.C. Coultrup of Surfside Colony, Ltd. presented the 2022-23 request for funds dated May 20, 2022 for the Drainage–Section 1, in the amount of \$376,316. Based on the current month's financials, only \$213,801 was projected to be available. However, Clerk Montana stated that this amount could possibly increase once the final fiscal year-end books are closed.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 1464-1467 for a total of \$26,059.75; \$8,341.75 for the monthly Drainage and Erosion Control billing and \$3,930.00 for general and administrative expenses, and \$13,788.00 for Project Costs. After review and discussion, checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of May 23rd, 2022 to be \$362,391 and reviewed the current month's trial balance with the Board. Clerk Montana reported that the 2021 financial statement audit was underway. The upcoming 2022 election was discussed and two Trustees were up for re-election. The 2022-23 preliminary operating budget, reserves and investment policies were distributed, reviewed, and discussed. A second draft would be presented for possible approval at the June 2022 meeting.

Sand Replenishment Project Update: President Kriss reported that a meeting had been scheduled with the U.S. Army Corps of Engineers on June 2nd for a status report of the Project.

Board Member Items/New Business: None.

Adjournment: There being no further business, Trustee Chamberlain moved to adjourn, and to schedule the next monthly board meeting for June 20, 2022. Trustee Karich seconded, and the meeting was unanimously adjourned at 7:44.

V. John Kriss, President

Trustee