

# Surfside Colony Storm Water Protection District

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## **Minutes of the October 17th, 2022 General Meeting of the Board of Trustees Surfside Office – B89 - 7:00 p.m.**

**Trustees Present:** President V. John Kriss, Don Karich, and Dave Chamberlain.

**Trustees Absent:** Hank Viets and Linda Garofalo.

**Staff Present:** Chris Montana, Clerk.

**Community:** Paul Mesmer, Gayle Mueller-Winnen, and Tara Amundson of Surfside Community Services District.

President Kriss called the meeting to order at 7:06 p.m.

Community Input: None.

Review and Possible Approval of the September 26th, 2022 General Board Meeting Minutes:  
After Board members reviewed the Minutes of the September 26th, 2022 General Meeting of the Board, President Kriss moved for approval, Trustee Chamberlain seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Street Street Drainage and Add'l Drainage Project – Section 1 Status Update: Clerk Montana distributed the Project Status Template for the Street Drainage and Additional Drainage Project – Section 1 (attached). Surfside Colony, Ltd. Project Manager K.C. Coultrup reported on the template that Section 1A had been completed on October 11<sup>th</sup> and that Section 1B will be completed by November 18<sup>th</sup>. Clerk Montana reported to the Board that current District cash balances limited the amount of current month payments of the Project Cost Reimbursement invoices until November and December at which time property tax apportionment funds will have been received.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 1482-85 for a total amount of \$54,693, consisting of \$8,642.00 for the October 2022 Drainage and Erosion billing, \$5,584 for general and administrative expenses, and \$40,467 for Project Cost Reimbursement. As noted above, the full amount of budgeted Project Cost Reimbursement Invoices would be paid when adequate 2022-23 tax apportionment revenues were received. After review and discussion, checks were approved and signed as presented.

**Surfside Colony Storm Water Protection District**  
**Minutes of the October 17th, 2022**  
**General Meeting of the Board**

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of September 26th, 2022, after payment of the above expenses, to be \$233,362, consisting of \$22,452 in the District's checking account and \$210,910 in the District's reserve LAIF investment account. The current month's trial balance and November and December anticipated cash flows were discussed.

Clerk Montana distributed a Records Retention Policy for Board review and possible adoption, which had been tabled at last month's meeting pending further review. A motion for adoption was made and carried as follows:


**MOTION:** Trustee Chamberlain moved to Adopt the Records Retention Policy as presented. Trustee Karich seconded, and the motion to adopt the policy passed unanimously.

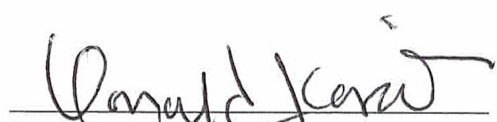
The Clerk presented the presented the 1st Quarter 2022-23 Surfside Colony Ltd. Drainage and Erosion Contract Reconciliation for review and discussion. The Clerk reviewed the budget and annual contract approval processes resulting in the monthly billings and reconciliation. A motion was made and carried to approve the reconciliation as follows:

**MOTION:** Trustee Chamberlain moved to approve and file the 1st Quarter 2022-23 Surfside Colony Ltd. Reconciliation of Expenses as prepared. Trustee Karich seconded and the motion passed unanimously.

Sand Replenishment Project Update: President Kriss reviewed the status of the Stage 13 Surfside-Sunset Sand Replenishment Project with the Board as well as a recent meeting with the USACE and Stakeholders, While the District had contracted with the County in past agreements, the Stage 13 contract is directly between the District and the State. District counsel is currently reviewing the draft agreement with State and provided recommended changes.

Adjournment: There being no further business, Trustee Chamberlain moved to adjourn, and to schedule the next monthly Board meeting for November 14th, 2022. Trustee Karich seconded, and the meeting was unanimously adjourned at 7:30.

  
V. John Kriss, President

  
Don Karich, Trustee

# Surfside Colony Storm Water Protection District

## Project Status Template

**Project Title:** A Row Street Drainage Project - Sections 1A & 1B

**Date:** 11/14/2022

**Description of Proposed Project and Purpose:**

A Row Street Drainage - Remove existing driveways, flowlines and aprons in street from A108 to A118 (Section 1A) and from A92 to A107 (Section 1B) and replace with 6" 4000# concrete for increased drainage and durability. Includes installation of new storm drain, catch basins, and flowline.  
 The project will also be funded by the Community Services District, as streets will be replaced.

**Date of Budget Approval:** 06/20/2022 & 08/15/2022

**Date(s) of Project Approval:** 09/26/2022 (Submit Contract in pdf format)

**Amount of Funding Approved:** \$ 241,344 (\$120,672 street drainage, \$120,672 add'l drainage)

**Date of Commencement:** Sept. 7, 2022

**Date of Completion:** Sect. 1A was completed 10/11/2022

**List of Contractors:** Command Performance Constructors

**Contract Award Date:** Aug. 10, 2022 **DIR ID#:** 430486

**Total Contract Award Amount:** \$ 1,025,935

**Project Costs Incurred to Date**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Command Performance Constructors			49,956	133,997	30,871								214,824
Colucci Bros. - Piping for Storm Drain													-
Management Invoices													-
Other													-
<b>Totals</b>	-	-	49,956	133,997	30,871	-	-	-	-	-	-	-	214,824

**Status of Projects and Comments:**

Section 1A was completed on 10/11/2022 and the street was re-opened that day  
 Section 1B was started on 10/3/2022 and anticipated to be completed on 11/18/2022