

# Surfside Colony Storm Water Protection District

P.O. Box 235  
Surfside, California 90743  
(562) 592-2352 • www.surfsideswp.org

## Minutes of the August 21st, 2023 General Meeting of the Board of Trustees Surfside Office – B89 - 7:00 p.m.

**Trustees Present:** President V. John Kriss, Secretary Eric Springer, and Dave Chamberlain.

**Trustees Absent:** None.

**Staff Present:** Chris Montana, Clerk.

**Community:** Paul Mesmer, Gayle Mueller Winnen, Rudy Lalonde, Linda Garofalo, and Tara Amundson of Surfside Colony Community Services District; Ryan Hill of Surfside Colony.

President Kriss called the meeting to order at 7:06 p.m. and welcomed Ryan Hill to the meeting as a candidate to fill one of two vacant seats on the Board.

Community Input: Tara Amundson of the Community Services District inquired as to which agency should be contacted for storm-related emergencies. President Kriss responded that while the District provides storm and drainage funding, Surfside Colony Ltd. generally determines the community's needs.

Review and Possible Approval of the July 24th, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the July 24th, 2023 General Meeting of the Board, Trustee Chamberlain moved for approval, Secretary Springer seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 1517-1520 for a total amount of \$25,234.59, consisting of \$9,366.50 for the August 2023 Drainage and Erosion billing, \$11,068.09 for Project Cost Reimbursement, and \$4,800.00 for general and administrative expenses. After review and discussion, checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of August 21st, 2023, after payment of the above expenses, to be \$261,822, and the year-to-date trial balance was reviewed and discussed. The Clerk reported that the 2022 audit had been completed, no changes to the year-end financial statements had been made, and the audit reports would be distributed next month. The auditor's management representation letter was presented for President Kriss' signature.

Review and Possible Adoption of Resolution 2023-01 to Approve the FY 2023-24 County of Orange Special District Budget, Cash Reserves and Investment Policies: Clerk Montana reviewed the final fiscal year 2023-24 budget with the Board, including reserves and investment policies. After review and discussion, a motion was made and carried as follows:

**Surfside Colony Storm Water Protection District**  
**Minutes of the August 21st, 2023**  
**General Meeting of the Board**

**MOTION:** Secretary Springer moved to approve Resolution 2023-01 (see attached) to adopt the 2023-24 County of Orange Special District Budget in the amount of \$389,462, as well as the attached Cash Reserves and Investment Policies. Trustee Chamberlain seconded and the motion passed unanimously.

**Sand Replenishment Project Update:** President Kriss reported that everything is in line for Stage 13 of the Sand Replenishment Project to commence this fall. The U.S. Army Corp. of Engineers has advertised the project and bid opening will occur on August 31<sup>st</sup>. Contract is set to be awarded on 9/11/2023 and the Notice to Proceed is scheduled to be issued on September 29<sup>th</sup>.

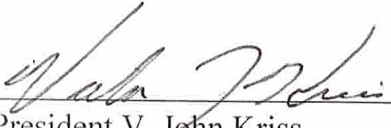
**Review, Discussion, and Possible Acceptance of Trustee's Resignation:** President Kriss reported that due to Trustee Hoffman's work schedule, he had only been able to attend one meeting since he was sworn in at the January meeting. Due to this conflict, Trustee Hoffman has submitted his resignation from the Board. A motion was made and carried to accept the resignation as follows:

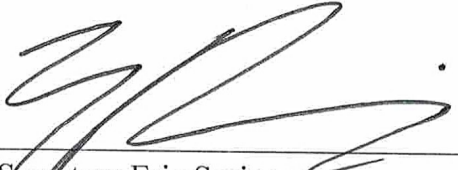
**MOTION:** Trustee Chamberlain moved to accept Trustee Casey Hoffman's resignation effective today. Secretary Springer seconded, and the motion passed unanimously.

As a result, along with Trustee Viets recent passing, the District currently has two vacancies. The Clerk has posted a Notice of Vacancy on the website and on the community bulletin board. Appointment to fill the vacancies will be made at the October meeting.

**Board Member Items / New Business:** None.

**Adjournment and Scheduling of Next Month's Meeting:** There being no further business to be brought before the Board and next meeting already set for September 11th, 2023, Trustee Chamberlain moved to adjourn the meeting at 7:30 p.m. Trustee Springer seconded, and the meeting was unanimously adjourned.

  
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President V. John Kriss

  
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Secretary Eric Springer