

Surfside Colony Storm Water Protection District

P.O. Box 235

Surfside, California 90743

(562) 592-2352 • www.surfsideswp.org

Minutes of the January 20th, 2025

General Meeting of the Board of Trustees

Surfside Office – B89 - 6:00 p.m.

Trustees Present: President V. John Kriss, Ryan Hill, and Dave Chamberlain.

Trustees Absent: Secretary Eric Springer.

Staff Present: District Clerk Chris Montana.

Community: Paul Mesmer, Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo of Surfside Colony Community Services District; Dru Roland, Property Manager Supervisor, and Sandy Kriss, Director, of Surfside Colony, Ltd.

President Kriss called the meeting to order at 7:39 p.m.

Community Input: Linda Garofalo, as a resident of Surfside Colony, in regards to bids received from Surfside Colony, Ltd. for drain cleaning, recommended that quotes include camera-ing and that the Alliance quote should be reduced by \$450 for camera-ing recently completed.

Administration of Oaths of Office: Clerk Montana administered the Oath of Office to Trustee Ryan Hill. Ryan Hill had been appointed in lieu of election by the County Board of Supervisors for a four-year term. The Oath was signed and dated accordingly.

Review and Possible Approval of the December 16th, 2024 General Board Meeting Minutes: After Board members reviewed the Minutes of the December 16th, 2024 Meeting, Trustee Chamberlain moved for approval, President Kriss seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status and Operations Update:

a. Review/Possible Approval of Amended 2024-25 Monthly Billing Request: Clerk Montana reviewed Surfside Colony, Ltd.'s request to increase monthly contract payments and presented an analysis of the 7.3% increase by billing category for review and discussion. Trustees concurred with CSD Board members that the re-setting of allocation percentages between Surfside Colony, Ltd. and the Districts should be addressed at the annual budget meeting in May. Trustees also agreed that an increase due to unanticipated payroll and benefits costs seemed reasonable. A motion was made and carried as follows:

MOTION: Trustee Chamberlain moved to amend the Annual Drainage and Erosion Contract (Monthly Billing Request) for an increase in payroll and benefits equal to the District's currently allocated share of \$8,543. Trustee Hill seconded, and the motion passed unanimously.

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b. Review of Proposals and Possible Approval of Emergency Drain Cleaning Request in an Amount NTE \$9,000: Project Manager Supervisor Dru Roland presented three proposals received for storm drain cleaning in amounts ranging from \$8,960 to \$28,000. Last month, the District had approved storm drain cleaning in an amount NTE \$6,000. In response to Clerk Montana's inquiry, Dru Roland confirmed that all quotes included camera-ing.

MOTION: Trustee Chamberlain moved to replace last month's \$6,000 approval with a new NTE \$9,000 for Emergency Drain Cleaning. Trustee Hill seconded; motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 1569-1570 for a total amount of \$12,222.91, consisting of \$10,492.91 for the January 2025 Drainage and Erosion billing and \$1,730.00 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of January 20, 2025 to be \$629,346 and reviewed the trial balance with the Board. The Clerk reported that the Board of Supervisors approved Darcy McMahon's appointment.

a. Review and Possible Approval of 2nd Quarter Surfside Colony, Ltd. Reconciliation of Amounts Paid by District to Expenses Incurred: The Clerk distributed the 2nd Quarter Surfside Colony Ltd. Reconciliation of Drainage and Erosion Contract amounts and discussed year-to-date variances. A motion was made and carried as follows:

MOTION: Trustee Chamberlain moved to accept and file the 2nd Quarter 2024-25 Surfside Colony Ltd. Reconciliation of Expenses as prepared. Trustee Hill seconded, and the motion passed unanimously.

b. Review and Possible Amendment to 2024-25 Budget: The Board agreed to amend the 2024-25 budget for increased payroll and benefits as approved above. Motion was made as follows:

MOTION: President Kriss moved to amend the 2024-25 Budget to incorporate the changes to the Monthly Billings as approved above. The Motion passed unanimously.

c. Review and Possible Approval of 2024 State Controller's Financial Transaction Report: Clerk Montana distributed the 2024 State Controller's Report and trial balance, prepared on the accrual basis and to be audited by the District's auditor. A motion was made and carried as follows:


MOTION: Trustee Chamberlain moved to approve the 2024 accrual-basis trial balance and to authorize the District Clerk to file the 2024 State Controller's Office Financial Transaction Report. Trustee Hill seconded, and the motion passed unanimously.

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Sand Replenishment Project Update: President Kriss reported that the U.S. Army Corps of Engineers presently had an estimate of the cost of Stage 14 Sand Replenishment Project in an amount of \$68.4 million. This amount is approximately three times higher than the cost of Stage 13, and, therefore, the District should have approximately three times more of its allocated Stage 13 cost in reserves. This amount is calculated at approximately \$150,000. The Clerk agreed to include a \$150,000 Sand Replenishment Reserve in the upcoming 2025-26 draft budget. President Kriss also reported that the USACE needs the State of California to commit to Stage 14 costs before they will proceed. The State's share is 30%.

Board Member Items / New Business: None.

Adjournment: There being no further business to be brought before the Board, Trustee Hill moved for adjournment at 8:04 p.m., next month's Board meeting was scheduled for February 24th, 2025, Trustee Chamberlain seconded, and the meeting was unanimously adjourned.



V. John Kriss, President

